[Insert Institution Logo]

[Name of Institution]

[Address]

Dear [Apple/Alphabet/HP/Microsoft/Intel] representative,

We were glad to learn that your company ranked in the top five of the Enough Project’s 2017 conflict minerals company rankings.

For decades, activists and affected communities in the Democratic Republic of Congo have called attention to the links between their country’s minerals and its protracted armed conflicts. As a result of the unique leverage they have over their supply chains, the multinational companies that use Congo’s minerals in their products have a central role to play in addressing the links between conflict and mining.

To many communities historically impacted by the violence and lawlessness surrounding Congo’s gold, tin, tungsten, and tantalum (3TG) mines, the need for change is clear. Years of pressure from Congolese civil society and international consumers, student activism, legislative action, multistakeholder and trade association contributions, and corporate leadership have begun to turn the tide in Congo’s 3TG sector, where legal, conflict-free mining is starting to become more prevalent, offering benefits to many miners and mining communities. But major gaps in improvement remain and new challenges have arisen.

As an institution which has chosen to explicitly factor companies’ conflict minerals sourcing practices into our procurement contract decisions, your rank gives us confidence that we will be able to purchase from your company in the future. We encourage you to maintain momentum and continue improving on your policies and practices related to conflict minerals, especially in accordance with the Enough Project’s enumerated scoring criteria and recommendations.

We hope to see progress continue, and look forward to working alongside you to promote a conflict-free minerals trade in the Democratic Republic of Congo.

Sincerely,

[Contact Signature]

[Contact Name]

[Title]

[Name of Institution]